



Pay-As-You-Go Plan Agreement

University of Saint Joseph students are billed for all courses in each module when registered for classes. The Pay-As-You-Go payment plan allows students in the Off-Campus Master's Programs to break up the total tuition by making two payments for each course. Payments will be due on the 1st and 5th weeks of each course. A new Pay-As-You-Go Payment Plan Agreement Form will be required for each module. Forms are available on www.usj.edu/educationcohort. Payments may be made online through MyUSJ using online check or credit card (American Express, Discover, Master Card, and Visa are accepted). There is a processing fee if you pay by credit card, but other online payments do not have a fee. You are also welcome to deliver cash or check to the Cashier's Office. Payment by check may also be mailed to the address below.

Please complete the form below and return to the Office of the Cashier:



University of Saint Joseph
Office of the Cashier
1678 Asylum Avenue, West
Hartford, CT 06117



(860) 231-8396



bursar@usj.edu

2018 MODULE 2 – PAYMENT SCHEDULE

Payment Schedule for Most Programs		Payment Schedule for TESOL Education Program	
Fall 2018, Session 1 – Total Amount Due \$1,784.00*		Fall 2018, Session 1 – Total Amount Due \$2,129.00*	
Payment 1: August 27	\$892.00	Payment 1: August 27	\$1,064.50
Payment 2: September 24	\$892.00	Payment 2: September 24	\$1,064.50
Fall 2018, Session 2 – Total Amount Due \$1,784.00*		Fall 2018, Session 2 – Total Amount Due \$2,129.00*	
Payment 1: October 22	\$892.00	Payment 1: October 22	\$1,064.50
Payment 2: November 19	\$892.00	Payment 2: November 19	\$1,064.50
Spring 2019, Session 1 – Total Amount Due \$1,784.00*		Spring 2019, Session 1 – Total Amount Due \$2,129.00*	
Payment 1: January 7	\$892.00	Payment 1: January 7	\$1,064.50
Payment 2: February 4	\$892.00	Payment 2: February 4	\$1,064.50

* Includes one-time LiveText Assessment and Comprehensive Exam Fee of \$150

PAY AS YOU GO PAYMENT PLAN AGREEMENT: (initial each line, then sign and date)

I understand and agree to make the following payments by the specified dates on this form.

I understand failure to follow this payment plan may result in late fees and/or referral to an outside collection agency.

I understand I will be responsible for all collection costs should my account be referred to an outside collection agency.

Name

USJ Student ID#

Student Signature

Date

Please be sure to keep a copy for your records and payment dates. Notices about billing will be sent by USJ e-mail and payment may be made electronically.

Questions? Contact Student Accounts at **860-231-5266** or by e-mail at bursar@usj.edu